



## 2026/27 Terms of Reference for the Harbour Advocacy Committee (HAC) of the Board of Directors

### Common terms of reference applicable to all committees:

- Committee **members are subject to approval** by the Board.
- Committees are **assigned Strategic Priorities** by the Board.
- Committees **must report progress** to the Board when milestones reached, the Board requests, or at least annually.
- Committees are to produce brief **action plans** or elaborated terms of reference, as appropriate, for **information** to the Board and to **guide** Committee work.
- Committees may propose **budgets** for Board approval, or seek approval for each expenditure.
- The Board may **refer additional issues** or tasks to Committees throughout the year.

### Elaborated Terms of Reference for the HAC:

- Members of the VEHS Board are *ex officio* members of the HAC, but are not obliged to participate.
- A Chair shall be selected from the non-Board members of the Committee; and a Vice-chair from amongst all members, who will serve as chair in the Chair's absence and otherwise assist the Chair.
- The chair is responsible for calling meetings inclusively to accommodate a majority of the membership and serving as meeting chair to support operation of the HAC as per the Terms of Reference.
- HAC is to be **consensus-seeking** (evidenced by lack of express objection as noted by the meeting chair), but if disagreement arises warranting formal resolution, **decisions** can be made at a duly-called meeting by a **double-majority vote** of
  - i) all committee members and
  - ii) the Board *ex officio* members, at least two of whom must be present at the meeting.
- HAC may delegate actions and authorize expenditures from the HAC budget to members, who shall report back to the HAC.
- Unlike other Committees, **external communication** of new Committee/VEHS positions is **not subject to prior Board approval**.

| Committee Name & members  | Strategic Priorities  | Further direction                |
|---|---|----------------------------------|
| <b>Harbour Advocacy Committee</b><br>Nick Banks (Co-Chair, Board members ( <i>ex officio</i> ), members TBD | SP-C 2024-C2 ("MMBC");<br>SP-F 2024-F1 ("Issue watch/response") | Board of Directors <i>ad hoc</i> |